

## REQUEST FOR STUDENT RECORDS

### STUDENT INFORMATION - NAME AS SHOWN ON BIRTH CERTIFICATE

Student's Last Name	Student's First Name	Student's Middle Name	Jr., III, IV.
Date of Birth Month _____ Day _____ Year _____		Grade	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female

### PLEASE SEND THE RECORDS TO:

<input type="checkbox"/> <b>Alta E. Butler Elementary School</b> 3843 West Roosevelt St. Phoenix, AZ 85009 Phone: (602)442-2300 Fax: (602)442-2399 Email: <a href="mailto:butlerrecords@isaacschools.org">butlerrecords@isaacschools.org</a>	<input type="checkbox"/> <b>J.B Sutton Elementary School</b> 1001 n. 31 <sup>st</sup> Ave. Phoenix, AZ 85009 Phone: (602)442-3200 Fax: (602)442-3299 Email: <a href="mailto:suttonrecords@isaacschools.org">suttonrecords@isaacschools.org</a>	<input type="checkbox"/> <b>Moya Elementary School</b> 406 N. 41 <sup>st</sup> Ave. Phoenix, AZ 85009 Phone: (602)442-3100 Fax: (602)442-3199 Email: <a href="mailto:moyarecords@isaacschools.org">moyarecords@isaacschools.org</a>
<input type="checkbox"/> <b>Bret Tarver Complex – Isaac Preschool</b> 3101 W. McDowell Rd. Phoenix, AZ 85009 Phone: (602)442-2900 Fax: (602)442-2999 Email: <a href="mailto:tarverrecords@isaacschools.org">tarverrecords@isaacschools.org</a>	<input type="checkbox"/> <b>Joseph Zito Elementary School</b> 4525 W. Encanto Blvd. Phoenix, AZ 85035 Phone: (602)442-2500 Fax: (602)442-2599 Email: <a href="mailto:zitorecords@isaacschools.org">zitorecords@isaacschools.org</a>	<input type="checkbox"/> <b>P.T. Coe Elementary School</b> 3801 W. Roanoke Phoenix, AZ 85009 Phone: (602)442-2400 Fax: (602)442-2499 Email: <a href="mailto:coerecords@isaacschools.org">coerecords@isaacschools.org</a>
<input type="checkbox"/> <b>Esperanza Elementary School</b> 3025 W. McDowell Rd Phoenix, AZ 85009 Phone: (602)442-2800 Fax: (602)442-2899 Email: <a href="mailto:esperanzarecords@isaacschools.org">esperanzarecords@isaacschools.org</a>	<input type="checkbox"/> <b>Mitchell Elementary School</b> 1700 N. 41 <sup>st</sup> Ave. Rd Phoenix, AZ 85009 Phone: (602)442-2600 Fax: (602)442-2699 Email: <a href="mailto:mitchellrecords@isaacschools.org">mitchellrecords@isaacschools.org</a>	<input type="checkbox"/> <b>Pueblo Del Sol Elementary School</b> 3449 N. 39 <sup>th</sup> Ave. Phoenix, AZ 85019 Phone: (602)455-6900 Fax: (602)484-4118 Email: <a href="mailto:pueblorecords@isaacschools.org">pueblorecords@isaacschools.org</a>
<input type="checkbox"/> <b>Isaac Middle School</b> 3402 W. McDowell Rd. Phoenix, AZ 85009 Phone: (602)455-6800 Fax: (602)455-6868 Email: <a href="mailto:isaacrecords@isaacschools.org">isaacrecords@isaacschools.org</a>	<input type="checkbox"/> <b>Morris K. Udall Middle School</b> 3715 W. Roosevelt St. Phoenix, AZ 85009 Phone: (602)442-2700 Fax: (602)442-2799 Email: <a href="mailto:udallrecords@isaacschools.org">udallrecords@isaacschools.org</a>	

### PLEASE SEND THE FOLLOWING RECORDS:

- |   |   |
|---|---|
| <input type="checkbox"/> WITHDRAWALS        | <input type="checkbox"/> DISCIPLINE RECORDS                     |
| <input type="checkbox"/> TEST SCORES        | <input type="checkbox"/> BIRTH CERTIFICATE (OTHER VERIFICATION) |
| <input type="checkbox"/> REPORT CARDS       | <input type="checkbox"/> IMMUNIZATION RECORDS / HEALTH RECORDS  |
| <input type="checkbox"/> ATTENDANCE RECORDS |   |

### RECORDS PERTAINING TO SPECIAL EDUCATION:

#### ISAAC SCHOOL DISTRICT NO.5 - STUDENT SERVICES DEPARTMENT

3348 W. McDowell Rd. Phoenix, AZ 85009  
 Phone: (602) 455-6750 Fax: (602) 278-1693  
 Email: [specialservicesrecords@isaacschools.org](mailto:specialservicesrecords@isaacschools.org)

*The student listed above recently enrolled in one of our schools. Please send the following records to us. In accordance with the Family Education Rights and Privacy Act of 1974 and Arizona State Law, permission to release this information has been granted by the parent/guardian.*

Signature of Parent/ Guardian: X \_\_\_\_\_ Date: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Special Notes:

### OFFICE USE

Request Date <i>(Please log requested attempts.)</i>	Records sent to:	Date Entered in Synergy Request Tracking area	Records sent by:
____/____/____		____/____/____	
____/____/____		____/____/____	
____/____/____		____/____/____	